

**WOODMONT BAPTIST CHURCH**  
**Worship Pastor Job Description**

Position Title: Worship Pastor

Reports to: Senior Pastor

Date Prepared/Revised: November 13, 2018

**Principle Function**

The Worship Pastor is responsible for planning, conducting, and evaluating meaningful worship services in conjunction with the Music and Media Ministry. This a full time ministerial staff position.

**Specific List of Responsibilities**

- Leading
  - Spend quality time with the Senior Minister to learn his heart, passion, and desired style of worship.
  - Direct the planning, coordination, operation, and evaluation of each worship service. This will consist of weekly meetings with the Senior Pastor to determine sermon topics and desired emphasis.
  - Meet weekly with the Instrumentalist to plan choir music, praise songs, special music, orchestra involvement and other matters as considered appropriate.
  
- Administering
  - Prepare the order of service and meet with all individuals who will be involved in the service.
  - Work closely with the director of media regarding all audio and visual needs.
  - Work with the Building Superintendent to ensure proper arrangement and setup of the sanctuary and platform for each service.
  - Oversee the planning and direction of special worship programs.
  
- Shepherding
  - Participate in outreach and hospital ministry
  - Lead in baptisms, funerals, and wedding as needed
  - Provide and assist in pastoral care to all Worship and Media Ministry members and their families
  
- Leading
  - Lead or provide leadership for Worship and Media Ministry opportunities for each appropriate age or affinity groups (choirs, instrumental ensembles, praise teams, praise bands, ect.)
  - Lead the church in all worship services and congregational singing unless delegated to another individual.

### **General Responsibilities**

- Advise the nominating committee in recruiting and enlisting needed workers for all ministry areas.
- Utilize the services of the administrator assistants, which are consistent with their position descriptions.
- Prepare and administer the Worship and Media Ministry budgets.
- Serve as an effective staff liaison to assigned ministry teams and/or standing committees.
- Adhere to church approved guidelines as set forth in Woodmont's Bylaws and Policies and Procedures Manual.

### **Basic Personal Responsibilities**

- Maintain a vital and growing personal walk with the Lord through committed Bible study, prayer, and meditation.
- Maintain proper priorities in your home and be a spiritual leader to your spouse and children, if married.
- Develop personal evangelism opportunities within and outside the church.
- Financially support the work of ministries of Woodmont by faithfully giving at least 10% of your gross income. Maintain wise stewardship measures over the remaining 90%.