

WOODMONT BAPTIST CHURCH

2001 DARBY DRIVE
FLORENCE, ALABAMA 35630

Interim Minister To Singles Job Description

Principle Function:

The Minister to Singles is responsible for providing leadership in developing philosophy/goals, planning, organizing, implementing, and evaluating a comprehensive program for this group.

Reports to Senior Pastor and Associate Pastor Responsibilities of the Interim Singles Minister

- Provide leadership in coordinating and interweaving the Single Adult ministries with the overall mission of the church.
- Provide leadership to the Singles Ministry team for the enhancement of ministry to the single adults.
- Develop and execute systems to bring awareness of the needs of Single Adult Ministry to Bible Study Connection groups, Deacons, and the church.
- Work with singles ministry leadership team to ensure all BSC groups are led and facilitated with the Overall mission of the church to make disciples.
- Coordinate the scheduling and coordinating seminars such as Divorce Care, com1-ordered Parenting class.
- Shepherd and counsel with single adults in accordance with the personnel policy on counseling.

Responsibilities for enlisting and developing leaders within the Singles Ministry

- Provide, guide, and direct leadership development for leaders/volunteers within the Singles Ministry.
- Delegate leadership opportunities to leadership team members in an effort to move the ministry forward until a person is hired in this role.
- Encourage singles leadership team to be involved in the church's outreach to single/single parent families.

Responsibilities for Working Directly with Single Adults in Special Projects

- Work with leadership team to plan and direct mission opportunities, fellowships, retreats, etc.
- Encourage spiritual growth through discipleship and Ministry.
- Continue/Develop effective ministry to single adults within and without the Singles Ministry's small groups.

Other Responsibilities

- Cooperate with Senior Pastor, Associate Pastor, Deacons, and other staff members in promoting the entire ministry of Woodmont Church.
- Utilize the services of the secretarial and facilities staff, which are consistent with their position descriptions.
- Be a good steward and overseer of the Single Adult/Single Parent Family budget funds.

